

**IN THE ABSTRACT OF THE DISCLOSURE**

Please use the accompanying Abstract of the Disclosure, which is contained on a separate sheet of paper, as required by 37 C.F.R. §1.72(b), as the Abstract for the instant patent application.

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## ABSTRACT OF THE DISCLOSURE

A smart folder for a selected set of documents or records in a document management system, which documents or records have a unique identity, with the smart folder being associated with software for handling the documents or records in a substantially automated manner in accordance with predetermined rules associated with the selected set of documents or records.